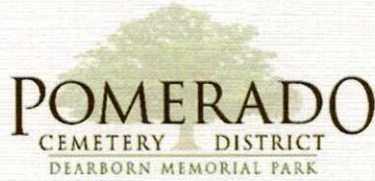


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14361 Tierra Bonita Road, Poway, CA 92064  
Phone (858) 748-5760 | Fax (858) 748-5824  
Email: admin@dearbornceemetery.com | Website: www.dearbornceemetery.com  
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Robert Thomas, Vice President | Denise Polito, Secretary

# MINUTES

## Regular Board Meeting

### April 27, 2022

#### 1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:10 p.m. by Board President, James Lyon.

#### Attendance

Members Present Board President, James Lyon, Board Vice President, Robert Thomas, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

#### Public:

Guest(s): None

Correspondence: None

#### 2. Approve Agenda as posted or as amended.

**Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the agenda as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

#### 3. Minutes

The Board read the minutes of the regular meeting dated February 23, 2022.

**Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To approve the meeting minutes of February 23, 2022, as presented” Board President, James Lyon seconded the motion. Motion carried unanimously.

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The Board read the minutes of the special meeting dated March 17, 2022.

**Board Action: MOTION** – *Board Vice President, Robert Thomas moved, “To approve the special meeting minutes of March 17, 2022, as presented” Board Secretary, Denise Polito seconded the motion. Motion carried unanimously.*

The Board read the minutes of the regular meeting dated March 23, 2022.

**Board Action: MOTION** – *Board Secretary, Denise Polito moved, “To approve the meeting minutes of March 23, 2022, as presented” Board President, James Lyon seconded the motion. Motion carried unanimously.*

#### 4. Trustee Comments and Reports

Trustee, Robert Thomas informed the board he resigned from his position on the LAFCO Advisory Committee.

### CONTINUED BUSINESS

#### 1. Front Entry Project – Report

There has been no change to the open items that need to be completed. Jim Lyon contacted the City of Poway for clarification on Change Order #14 regarding the stockpile issue. Cemetery staff will work with the City of Poway to resolve the erosion concern. All other change orders are being reviewed.

#### 2. Fain Drilling and Pump Company

- A Change Order in the amount of \$77,263.00 was approved and signed to authorize Fain Drilling and Pump Company to ream the well from an 8” to a 12” diameter and a depth of 500 feet. Upon reaming the well to the 12” diameter, and 500-foot depth, Fain Drilling found the water volume to be constant. It was determined that this water volume will more than meet the irrigation needs of the cemetery.
- Well System Proposal – The discovery for the pump phase of the well project is ongoing. An initial cost estimate to install pumps and electrical for the well system was provided to the board. A special board meeting will be scheduled with Fain Drilling and Pump Company once more information is available.

### NEW BUSINESS

- None

**CEMETERY OPERATIONS**

**1. Personnel**

None

**2. Discussion Items**

None

**BUSINESS REPORT**

**1. Financial and Interment Report for March 2022.**

- Deposit Permit: Total Revenue for March 2022 \$ **143,045.51**
- The funds were disbursed as follows:
  - San Diego County Treasury:
    - Capital Outlay \$5,200.00
    - General Fund \$86,750.51
  - Endowment \$24,700.00 a public trust fund with Stifel, Nicolaus & Company.
  - Pre-Need Income \$ 26,395.00 to Wells Fargo Bank.
- Warrant for May 2022 was signed in the amount of \$ **98,000.00**
- Interments for March - 13

**Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To approve the financial and interment reports as presented; and the deposit permit for March 2022 to the San Diego County Treasury and Wells Fargo Bank.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

**ADJOURNMENT**

**1. Next Scheduled Board Meeting**

The next regular board meeting is scheduled for Wednesday, May 25, 2022, at 3:00 pm.

Meeting Adjourned.

Denise Polito/Board Secretary

Date: May 25, 2022

Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, April 27, 2022.